# Learning Support for Apprentices with Learning Difficulties and Disabilities

Amano Apprentice Learning Support provides apprentice learners with Learning Difficulties and Disabilities (LDDs) the opportunity to access a tailored support programme that will aid them to achieve in the learning outcomes of their apprenticeship programme.







#### Government funded support

Funding in the form of additional, excess and exceptional Learning Support is available to help your apprentices maximize their ability to reach their learning outcomes.



#### Learning success

Supporting your Apprentices learning success is an integral part of their Apprenticeship programme. See your Apprentices achieve in their learning with specialised oneto-one support.



#### Improved retention

Having the ability to offer one-to-one support upfront is likely to remove the stigma of disclosure and will help to ensure appropriate support measures are implemented at the start of your Apprentices learning journey. The provision of one-to-one support increases accountability, helping individuals to overcome personal barriers to learning and reducing the likelihood of them dropping out of their Apprenticeship Programme.



#### **Tracked Results**

With the help of the Support Consultant the Apprentices learning journey will be closely monitored with regular updates on progress and outcomes.

#### **Better productivity**

By supporting your Apprentices to develop appropriate mechanisms for managing their learning, one-to-one support can have a significant impact on increasing productivity. As opposed to becoming reliant on their Support Consultant your Apprentices increase in independence whilst improving their ability to apply theoretical learning into working practice.

Help your apprentice learners overcome the stigma of declaration and let them know support is available.

# Only **10.4%**<sup>1</sup> of apprentices declare a LDD

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An estimated 19%<sup>2</sup> of working age adults having a disability

1 Department of Education. 2019. 2 Department for Work & Pensions, 2018.

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# **Step-by-Step Guide**

#### To Access Learning Support for an Apprentice

Accessing support for and on behalf of an Apprentice can seem like a bit of a minefield and that is why we have developed a step-by-step guide to assist you in making the process straightforward.

## **START**



#### Enrolment

During the enrolment process for an apprentice, advice and guidance will be given of the possible support available to apprentices with Learning Difficulties and Disabilities (LDDs).



# Support Allocation

Once your Apprentice has received their support allocation a referral can be made to an apprentice support provider. From this point Amano Apprentice Learning Support can manage the entire support process and assist your Apprentice in achieving their learning outcomes.

Excess Learning Support and Exceptional Learning Support can be claimed monthly via the Earnings Adjustment Statement (EAS) and Exceptional Learning Support Form.

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#### Assessment

apprentice 🛯

Book an assessment for your apprentice with a registered assessment centre. An assessor will identify the needs of your apprentice and advise on the amount and type of support that will benefit them in achieving their learning outcomes. We can advise on apprentice assessment centres local to your area.

#### Support Delivery

Delivery of support will commence with your Apprentice being introduced to their 'Support Consultant'. Together with their Support Consultant they will develop an Individualised Learning and Support Plan.

8. **Record Outcomes** 

On completion of the support outcomes will be recorded.

### FINISH

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#### 6. **Review and Record Progress**

Your apprentices' progress will be monitored continuously throughout the duration of their support programme.

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**Funding Claims** 

2.

Declaration and

An apprentice may

declare upon enrolment

or alternatively a support

that they need support

need may be identified

during the apprentice's

Professional evidence,

Health and Care Plan

or doctor's certificate,

such as a prior Education

learner journey.

should support any claims for additional funding.

identification



Amano

Amano works with you to ensure that your apprentice learner is supported to effectively adopt the knowledge and skills required to achieve in their workplace.

"The extra support I have received has been invaluable, as a mature student with dyslexia I simply would not be where I am without my support tutor"

– Apprentice receiving Amano Apprentice Learning Support

#### **Funding explained**

The following table shows the types of funding available to support apprentices with Learning Disabilities and Difficulties (LDDs). This funding is drawn down from the Education and Skills Funding Agency (ESFA).



Further detail into the available funding can be found in the Apprenticeship Funding Rules guidance document available from: www.gov.uk/guidance/apprenticeship-funding-rules

#### Who are Amano Support?

Amano Support is a leading provider of one-to-one learning support assisting individuals with disabilities, learning difficulties and mental health conditions to achieve in education and work.

#### Which LDDs are Supported?

The Education and Skills Funding Agency (ESFA) provides funding for additional, excess and exceptional support to help apprentices with learning difficulties and/ or disabilities, for example:

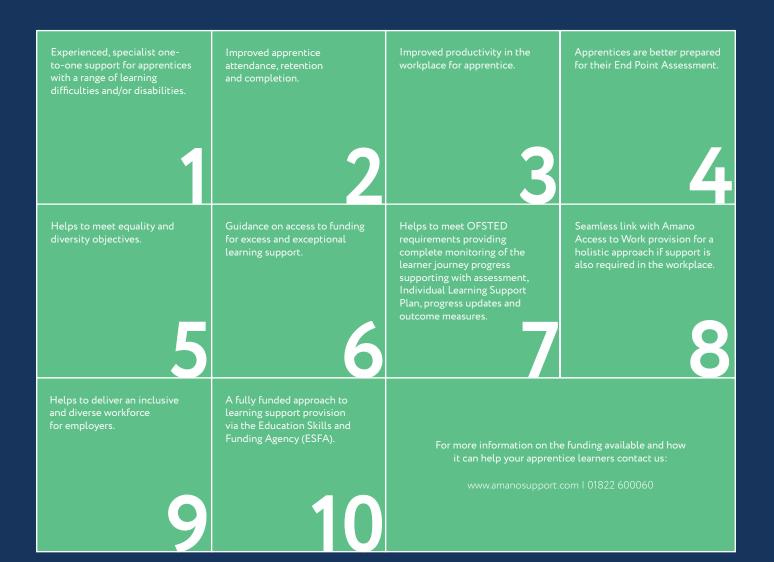
- Diagnosed disability or long term illness
- Mental health condition
- Specific learning difficulties e.g. dyslexia
- Autistic spectrum conditions



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# Amano offer a track record of high quality learning support provision particularly for higher-level apprenticeships at higher education level.

Here are ten reasons to work with Amano for your Apprentice Learning Support:



### Checklist



Have you identified your apprentices with LDDs?



Do you provide comprehensive support for your apprentices



with LDDs? Are you accessing ESFA funding

when you can?



Do you have a process for measuring and understanding why an apprentice learner may not complete their programme?



Answered no to any of the checklist above? Get in touch with our friendly team and call to see how we can help.



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